1. Developed manufacturing processes that were robust yet simple to perform.
2. Maintained exemplary conduct at all times, whether onsite or at client's facility.
3. Met weekly with [Job Title] to discuss project implementations and alleviate any issues.
4. Led team of [Number] [Job Title] on several complex projects.
5. Coached newly hired employees and interns while observing progress and delegating tasks.
6. Identified problems and recommended new processes to improve efficiency and reduce costs.
7. Established project schedules and monitored tasks to meet milestones during each phase.
8. Provided technical assistance to [Job Title] when issues arose.
9. Reviewed processes, identifying areas that required improvement.
10. Developed documentation, including diagrams and specifications, to meet project requirements and regulatory standards.
11. Generated detailed reports covering analysis of key data and outlining potential solutions.
12. Reviewed schedules and suggested key improvements to develop leaner and more cost-effective manufacturing processes.
13. Designed improvements to equipment to optimize worker productivity.
14. Created policies and procedures for quality assurance, best practices and project management.
15. Managed team of [Number] engineering, production and quality assurance personnel.
16. Actively listened to customers, handled concerns quickly and escalated major issues to supervisor.
17. Planned and forecasted labor hours for new processes and customers, reducing hours by [Number]% to save $[Number].
18. Coached and assisted employees with adapting to new processes.
19. Oversaw all engineering operations for company with $[Amount] in yearly revenue.
20. Aligned production operations to meet higher standards and maximize returns.